



NASA Ames Contractor Council
Meeting Minutes
July 3, 2019
Building N200, Jack Boyd Committee Room

<u>Position</u>	<u>Name</u>	<u>Organization</u>	<u>M/S</u>	<u>Phone</u>
NASA Representative	Deb Feng	ARC	200-9	4-0256
President	Mark Rowland	Flight Research Assoc.	NRP-19	(510) 366-5909
Vice President	Sandra Rasmussen	Critical Realm	N232	(408)-748-4363
Treasurer	Sara Jain	Tellus Solutions		(408) 368-0726
Secretary	Kathleen Kirk	DeVine Consulting	Fremont	(510) 713-8800

Call to Order [11:05] by Mark Rowland

Introductions

Guest Speaker(s): Christine Munroe

- NASA Small Business Programs main mission is: NASA Headquarters is to promote and integrate all small businesses into the competitive base of contractors that pioneer the future of space exploration, scientific discovery, and aeronautics research. One of main goal is not to fall short with the small business they work with.
- Small Business Programs: Historically Underutilized Business Zone (HUBZone), Women-Owned Small Business (WOSB), Veteran-Owned Small Business (VOSB), Service Disabled Veteran-Owned Small Business (SDVOSB), Historically Black Colleges and Universities (HBCUs), and Minority Institutions (MIS)
- Awards: The Small Business Industry Awards (SBIA) recognize the outstanding Small Business Prime Contractor, Small Business Subcontractor, Large Business Prime Contractor, and Mentor-Protégé Agreement that support NASA in achieving its mission. Each one is award given by the SBIA.

- NASA OSBP Mobile: NASA OSBP Mobile is the NASA Office of Small Business Program's official mobile app. It can be used on most phones and will allow users to easily contact NASA Center Small Business Specialists, view Active Contract Listings, and find out when upcoming networking events are taking place.
- Resources to help small business with contracts: Association of procurement technical assistance center (APTAC)
- For any more information please email: ARC-SmallBusiness@mail.nasa.gov

NASA Ames Center Operations Update:

Donna Cetera: NASA Representative

- No report

ACC Business Items

ACC President's Report – Mark Rowland

- Mark approved March Minutes at 11:22 am.

ACC Vice President's Report – Sandra R

- no report

ACC Treasurer's Report – Sara

- Sara has estimating our main total is around \$24,000.00 after expenses.

ACC Secretary's Report – Kathleen Kirk

- no report

Committee Reports

Small Business – Saba Hussain

- No report

Ames Calendar– Faten Mansour and Kim

- The Ames Calendar theme idea for the pictures is Cutting Edge Technology.
- We need more pictures of cutting edge technology and needs to know how many calendars.

Marketing and Communications - Renee Mitchell

- No report

Imagination Foundation – David Cornelius and Linda Cornelius

- No Report

Public Policy- Sara Jain

- NASA announced Thursday that it is sending a drone-style to Titan, Saturn's largest moon. Dragonfly, as the mission is called, will be capable of soaring across the skies of Titan and landing intermittently to take scientific measurements, studying the world's mysterious atmosphere and topography while searching for hints of life on the only world other than Earth in our solar system with standing liquid on its surface. The spacecraft is scheduled to launch in 2026 and reach its target by 2034.

Safety Outreach- Mike Weiss and Linda McCahon

- No report

ACC Golf Tournament -Mark Rowland

- It will be held at The Golf Club at Moffett Field. This will be open event to everybody and most likely the same amount as last year (\$85.00 per person).
- We will need 80 people to come to get the whole golf course to ourselves and Mark is working on sponsor plan for the Golf Tournament.
- He has a meeting set up with Steve and Saba on Sept 13th.

Contractor Excellence Awards - Deborah Kolyer and Sandra Rasmussen

- Faten volunteered to help and open enrollment will be a no limit pay cost.
- November is our time frame.

New Business

- Nasa Badging:
 - They have finally stock up their badge supplies, but interns are making service slower.
 - If you have any problems, please contact them every 4 days for kind reminder.

Adjourning the Meeting

- Mark Rowland adjourned the meeting at 11:30 am.

Next Scheduled Meeting

- The next official meeting will be August 7th, 2019 at 11 am.